



## Minnesota Board of Marriage and Family Therapy



### Minutes of the Regular Board Meeting March 19, 2010

#### **MEMBERS PRESENT:**

John Seymour, Chair  
Herb Grant, Vice Chair  
Sara Wright, Secretary  
Kay Ek  
Mark Flaten

#### **BOARD MEMBERS ABSENT:**

Manijeh Daneshpour  
Rebekah McDonald

#### **STAFF PRESENT:**

Robert Butler, Executive Director  
Nancy O'Brien

#### **GUESTS:**

Mary Hayes  
Steve Peltier, St. Mary's University  
Students

#### **I. ORAL EXAMINATION**

A total of 15 oral exams were administered on March 18, 2010, and March 19, 2010. Upon successful completion, licenses were issued to: Deanna Austin, Krista Balaski, Bruce Beaman, Mark Bellows, Stacie Bigelow, Sarah Gravelle, Aaron Jeffrey, Tina Knudson, Kelly Kveene, Ashley Landers, Lynn Harris Luetgers, Andrea Mousel, Kari Reinhart, and Deborah Scheide.

#### **II. CALL TO ORDER**

Chair John Seymour called the meeting to order at 10:30 a.m. in the University Room.

#### **III. CONSIDER AGENDA**

The agenda was approved with the addition of a variance and legislative update.

#### **IV. APPROVAL OF THE FEBRUARY 19, 2010, BOARD MEETING MINUTES**

The minutes of the February 19, 2010, board meeting were approved as amended, passed on a motion by Mark Flaten and seconded by Kay Ek.

## **V. ADMINISTRATIVE REPORT**

Robert Butler and Members discussed the board's current budget report and legislative issues.

Steve Peltier spoke with members in regard to the Department of Human Services proposed rules.

Herb Grant made a motion to send a letter to all attendees of the DHS Task Force Meeting scheduled for April 9, 2010, clarifying the MFT scope of practice which the proposed rules infringe upon. Mark Flaten seconded the motion. The motion passed.

Members reviewed and discussed a report of exam scores from the last administration of the national examination.

## **VI. COMMITTEE REPORTS**

### **Application Committee:**

Eight (8) applicants have been approved to sit for the state examination.

48 applicants have been approved to sit for the national examination.

### **Complaint Committee:**

Robert Butler reported that 3 disciplinary hearings were rescheduled to April 19, 2010.

### **Continuing Education Committee:**

The Continuing Education Committee did not meet.

### **Personnel Committee:**

Members reviewed and discussed a proposed job description of the Executive Director position.

Herb Grant made a motion to authorize Cindy Benton to initiate the job description of the Executive Director position. Kay Ek seconded the motion, the motion passed.

## **VII. REVIEW AND APPROVAL OF MARY HAYES CONSULTANT CONTRACT**

John Seymour stated that Mary Hayes has accepted a zero dollar contract to serve as a consultant to the Board.

Herb Grant made a motion to accept the contract, with the addition of monitoring Executive Director meetings and legislation, beginning on the date of signatures, through June 30, 2010. Kay Ek seconded the motion. The motion passed.

## **VIII. DISCUSSION OF BOARD MEETING DATES FOR MAY THROUGH SEPTEMBER**

John Seymour stated that he will not be present for the May or June board meeting.

Mark Flaten stated that he will not be at the July board meeting.

Sara Wright stated that she will not be at the August board meeting.

## **IX. REPORT ON THE BOARD'S BUDGET SITUATION**

John Seymour gave members an update of the Board's budget situation.

Sara Wright made a motion that the Board expresses its support of the Executive Director's proposed legislation that licensee fees be used for only board related activities as specified in statute, and that this support be conveyed to the MAMFT professional association for the purpose of educating MFT professionals about this issue. Kay Ek seconded the motion. The motion passed.

**X. PUBLIC INPUT**

There was no public input.

**XI. OTHER BUSINESS**

Variance Review

Members reviewed a variance request asking to extend the term of an LAMFT license. Herb Grant made a motion to approve the variance with a stipulation that the LAMFT submit a supervision plan, and be complete with the supervision requirement by January 31, 2012. Mark Flaten seconded the motion. The motion passed.

Members expressed gratitude to Robert Butler for his 20 years of dedicated service to the Board and licensees. Robert Butler in turn, expressed his gratitude for the collaboration of licensees, professional associations, academic institutions, and board members over the past 20 years.

**XII. NATIONAL EXAMINATION ANNUAL REPORT, QUESTIONS**

Members will review the National Examination Annual Report at an upcoming Board meeting.

**XIII. ADJOURNMENT**

Chair John Seymour adjourned the meeting at 1:40 p.m. on a motion by Mark Flaten and seconded by Herb Grant.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on April 16, 2010.

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Sara Wright, Secretary